



Tuition Refund Policy 2023-2024

Thank you for choosing Chatham Methodist Preschool. The school's admission procedures and policies for this school year are outlined below. The Director and Assistant Director are here to assist you in the admission process, so please feel free to email or call either of them with questions you may have:

- Amy Crandall, Director, director@chathampreschool.org, 973-635-5261
- Melissa Walker, Assistant Director, Melissa.Walker@chathampreschool.org

Admission Deadlines

There is no application deadline at Chatham Methodist Preschool. We began registration for the 2023-2024 school year on December 1, 2022. Enrollment opened first to current families. Our process then opened to the public on January 1, 2023. We accept applications on a first-come first-serve basis.

Admission Process

1. Attend a school tour or Open House. You may sign up for a tour at <https://www.chathampreschool.org> or by calling Amy Crandall at 973-635-5261. A virtual tour is available on our website.
2. Submit the Application. Application paperwork can be found for each class online at <https://www.chathampreschool.org/ourprograms>. Paperwork must be completed, along with a \$70 non-refundable application fee.

Admission Decisions

Only candidates who have completed all of the admissions paperwork are considered. The school will render one of the decisions below for each applicant:

Accept

All applicants will receive confirmation of class placement on a rolling basis. At that time a \$250 non-refundable deposit must be made in order to secure your child's spot. Payment must be received by February 1, 2023.

Wait List

After class spots have been filled and no space is currently available, students will be placed on a wait list. Potential students are prioritized on a first-come first-served basis according to each grade. When an opening occurs in a particular grade, the Director's office will extend an offer to the next child on the waitlist.

2023-2024 Tuition and Fees

Almost 2s option: \$2,750

Tuition payment schedule	Deposit	\$250	September 15	\$925
	May 15	\$925	December 1	\$650

2s option: \$3,950

Tuition payment schedule	Deposit	\$250	September 15	\$1,350
	May 15	\$1,350	December 1	\$1,000

3s option: \$4,975

*** Lunch option is an additional \$1100 to be distributed amongst three payments*

Tuition payment schedule	Deposit	\$250	September 15	\$1,650
	May 15	\$1,650	December 1	\$1,425

4s option: \$5,950

*** Lunch option is an additional \$1100 or \$1700 to be distributed amongst three payments*

Tuition payment schedule	Deposit	\$250	September 15	\$2,000
	May 15	\$2,000	December 1	\$1,700

4/5s option: \$7,500

Tuition payment schedule	Deposit	\$250	September 15	\$2,500
	May 15	\$2,500	December 1	\$2,250

Kindergarten Enrichment PM option: \$4,975

Tuition payment schedule	Deposit	\$250	September 15	\$1,650
	July 31	\$1,650	December 1	\$1,425

Kindergarten Enrichment AM option: \$5,975

Tuition payment schedule	Deposit	\$250	September 15	\$2,000
	July 31	\$2,000	December 1	\$1,725

Tuition Refund Policy- Chatham Methodist Preschool will not refund any tuition payments that are made until the classroom is full and the child's spot has been filled. Tuition Refund Insurance may be looked into by families that would like that option.